

The Rate of Exchange



In this unit, you will:

- ✓ Talk and write about your first job
- ✓ Talk and write about a job you would like to have
- ✓ Use classified listings to find jobs that interest you
- ✓ Create a bulletin board to share information about jobs

The Rate of Exchange – Part I



I got my first real job when I was 13 years old. I was responsible for bagging candy. I didn't need any experience for the job. I worked 2 hours a day. I was paid with candy. It was 10 hours per week. I was offered the job when I walked in.

-- Mia

Time _____

Targets _____



Targeting Vocabulary

Here are some important words from the story.

You can write other words you want to learn in the box.

responsible

experience

paid

offered

Playing With Language

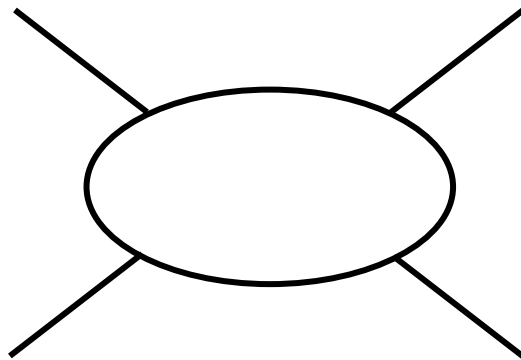
A. Listen to the story again. Use the story to answer the following questions.

1. What kind of paragraph is this?

2. What kind of information does it tell us?

3. Where could we use this?

B. Describe your first real job. What kind of pay did you get? What responsibilities did you have? What experience did you need? How did you find the job? *(You can take notes in the space below.)*



C. There are several ways to spell the long 'e' sound. Find the words in this story that use this sound. Write then in the correct column.

-e-	-ea-	-ee-

D. Use the words and phrases below to fill in the blanks.

didn't need	got	was	was	was
was offered	was paid	walked	worked	

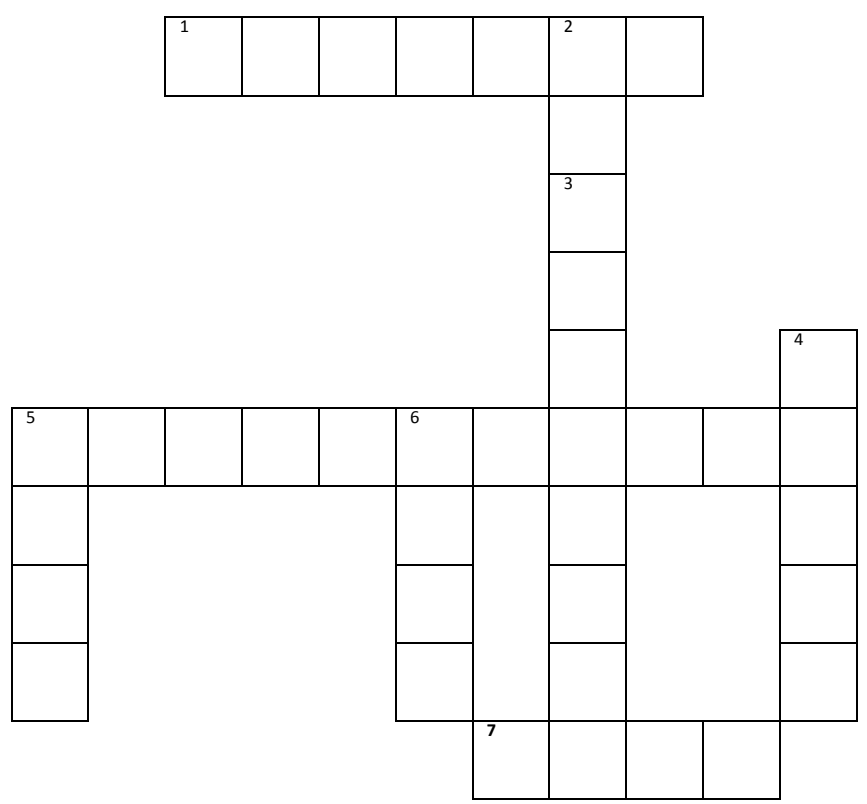
I _____ my first real job when I _____ 13 years old. I _____ responsible for bagging candy. I _____ any experience for the job. I _____ 2 hours a day. I _____ with candy. It _____ 10 hours per week. I _____ the job when I _____ in.



What do these words have in common?

E. Use the clues to help you solve the crossword puzzle.

experience	need	need	offered
paid	real	responsible	week



- 1. Lee _____ me a ride home.
- 2. Something learned by watching or practicing
- 3. I get _____ every 2 weeks.
- 4. There are 10 _____ in a decade.
- 5. In charge of
- 5. Genuine; not imaginary
- 7. 7 days
- 6. Plants _____ water and sunlight to grow.

The Rate of Exchange – Part II



Pay and benefits are **compensation** for the work we do. How much we get depends upon the type of work we do.

Playing With Language

A. An abbreviation is a small group of letters used to represent a bigger word. See how many abbreviations can you match to the original words. For a challenge, cut along the dashed lines and turn the squares over.

FT ★	evenings ◇	exp ▲	required ●
experience ▲	sal 😊	full-time ★	p/h ⚡
eves ◇	req ●	PT +	salary 😊
M-F ☀	per hour ⚡	part-time +	Monday through Friday ☀

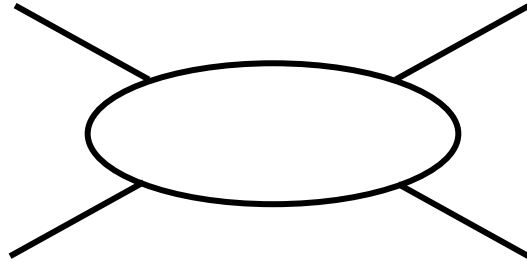


Can you think of any more abbreviations we might use when looking for a job?

B. Work with a partner and look through the classified ads for jobs that interest you. Write down important information about each job in the table below.

JOB OPENINGS	CONTACT INFORMATION					
	COMPANY					
	HOURS					
	DESCRIPTION					
	WAGE					
	JOB TITLE					

- c. Look over the jobs you listed in your table. Which of these jobs interests you the most? Which of these jobs do you like the least? Which job are you best qualified for? *(You can take notes in the space below.)*

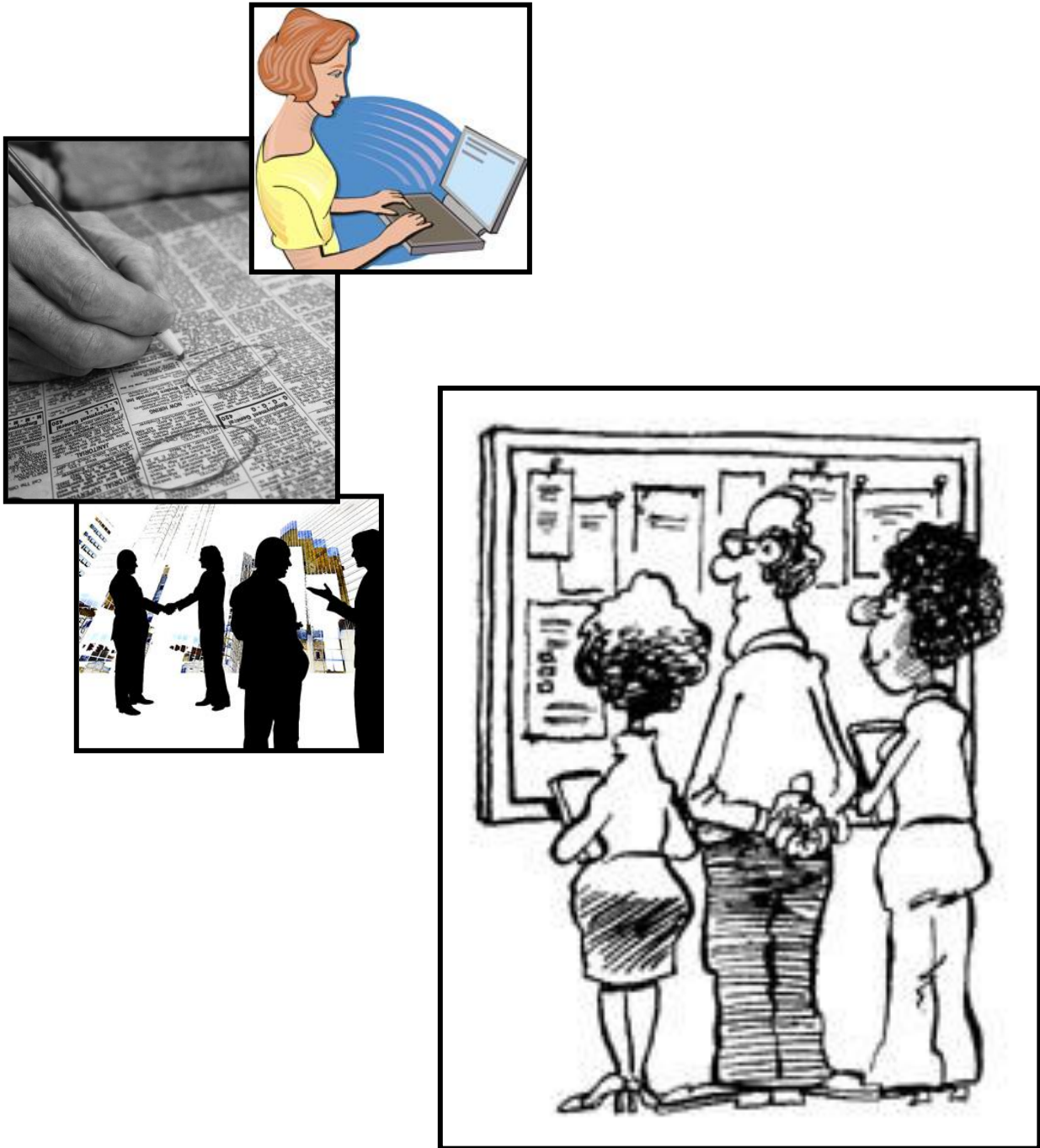


Writing It Down Look at your “Job Openings” worksheet. Write a paragraph describing one of the jobs. Use the notes you wrote above to help you. You should include:

- the title of the job
- the pay you expect to receive
- the experience you will need
- the responsibilities you will have

You can also include other details that are important to you.

The Rate of Exchange – Part III



People can use different resources to find jobs. **Bulletin boards** are a good way to learn about jobs in your community.

People can use different resources to find jobs in their community. Many search the internet. Some people read newspaper ads. Other people ask their family and friends. **Bulletin boards** are another good way to learn about jobs in your community.

A **bulletin board** is a big board or piece of paper where people can put up news, announcements, and other important information. It is usually placed on a wall that everybody can see, like by the door of your class room. You can find **bulletin boards** in many public places, such as libraries, markets, hospitals, and government offices. The great thing about a **bulletin board** is that you can always change it to meet your needs.





Let's make a **bulletin board** to show "Job Openings" in our community!

1. You will need art supplies like:
 - Poster board, flip chart paper or a dry erase board
 - Construction paper (optional)
 - Markers and highlighters
 - Post-its of different colors
 - Rulers
 - Pens and pencils
 - Tacks, tape and a stapler
 - Scissors



2. Set up your bulletin board just like the "Job Openings" worksheet. Use the rulers to help you.

JOB OPENINGS					
JOB TITLE	WAGE	DESCRIPTION	INDUSTRY	LOCATION	CONTACT INFORMATION

3. Work together to come up with a system for organizing your bulletin board. Here are some things you will want to discuss:

- Where will you put it?
- What colors will you use?
- What languages will you use? Will it be in English only?
- What abbreviations or symbols you will use?
- What information will you include?
- How many jobs should be listed at the same time?
- How often will the information be updated?
- Who will be responsible for keeping it neat?



4. Each group should provide at least one job for the bulletin board. You can get this from the same resources you used for your "Job Openings" worksheet.



5. Use your creativity. The better it looks, the more people will want to use it.

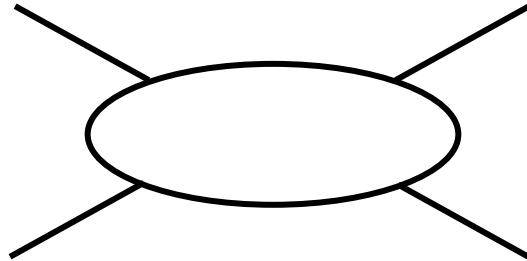
Here are some community bulletin boards.

Job Title	\$	Description	Hours	Company	Contact Info
CNA	\$8-10	Works on home, flexible location, to legal & t	Ft / Pt	Supportive Care	(609) 497-1700 Supportive Care
Secretary	\$10-12	Must have personality and office skills		Disabling State Assn	(717) 677-5522
Carrier	\$10-12	Deliver the Times newspaper in your area in NJ and PA	0+ 0+	Times Community Newspapers	(215) 854-0800
Hotel and Hospital waitress	\$10-12 & HHA	No verb house keeping, food service, and others	Var	Pol Dignity mank Service	(609) 497-1700 107 St Good Hope
Order Scissor (house)		Electronic pallet jacks stand up fork lift carts or NECESSARY Food service experience a Plus	Night shift 8:30pm - 5am Sun - Thur	Quaker Valley Foods	2701 Red Lion Road



Here are 2 bulletin boards used to display job openings. The board on the bottom also uses symbols to organize the jobs on the board. For example, jobs that involve driving would be placed on the row next to the car and truck (bottom right).

Look over the jobs you listed on the bulletin board. Which of these jobs interests you the most? Why are you interested in this job? *(You can take notes in the space below.)*



Writing It Down Write a paragraph that describes the job that interests you the most. Use the notes you wrote above to help you. You should include:

- the title of the job
- the pay you expect to receive
- the experience you will need
- the responsibilities you will have

You can also include other details that are important to you.

Looking Back You have learned many new words and ideas. Let's take a few minutes to review them.

1. During this lesson you wrote 3 paragraphs. Reread each of the paragraphs. What has changed about your writing?
2. Find a classmate you feel comfortable talking with. Take turns describing your *current* job. You should include the same kinds of details you wrote in your paragraphs. (*Don't forget—taking care of your family is a job, too!*)
3. Find a classmate you feel comfortable talking with. Take turns describing your *ideal* job. You should include the same kinds of details you wrote in your paragraphs. Are there any new skills you will need for this job?
4. Make a list of the new words you learned during this lesson.
5. Name some other places in your community where you have seen (or could use) a bulletin board.
6. What do you want to learn about next?